

**CHERRYBROOK TECHNOLOGY HIGH SCHOOL**  
**MINUTES OF P&C GENERAL MEETING**  
**Tuesday 2<sup>nd</sup> September 2014**

Meeting commenced at 20.00 hours.

**PRESENT:** Stephen Phillips, Gary Johnson, Jenny Weal, Jenny Bevan, Janice Marshall, Tim Spencer, Sunil Mistry, Liz Groves, Gavin Poole, Shanthi Vijayakumar and others as per the attendance book.

**APOLOGIES:** Janice Scott, AJ Kumar, Heather Lane, Rod Cuevas, Nidhi Aggarwal, Alyse Collins

**GUEST SPEAKERS**

Head Teacher- Creative and Performing Arts, Rebecca Donoghue made a detailed presentation that outlined the courses available in Creative and Performing Arts to students in Stage 4, 5 and 6. She discussed drama, dance, music and visual arts detailing what CTHS offers to its students. In her elaborate presentation, Rebecca Donoghue mentioned about the School musicals- The Wiz this year that drew more crowd involving nearly 100 students, the Showcase program which is a great example of music in stage 5 and 6 as it highlights of students ability and passion in Creative and Performing Arts. In her presentation, she also mentioned how they manage the budget and attempt to accommodate their departments' needs for equipments. Stephen thanked her for sharing these information and initiatives on Creative and Performing Arts.

Stephen mentioned that instead of waiting for once a year for the budget and providing a list of their needs, he asked for a priority list and a sense of amount indication. He mentioned that when a consolidated list is provided, based on the available resources, P&C executive committee can afford to accommodate additional requirements wherever possible.

**MINUTES FROM PREVIOUS MEETING:**

The previous meeting minutes proposed by Gary Johnson and Seconded by Liz Groves.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

• **Basketball court cover**

Since Rod was not available for this meeting, Stephen mentioned that in terms of the basket ball court cover we are moving in the right direction, ensuring that we are getting the right value and no unforeseen consequences.

• **Signatory change in the P&C Bank accounts- NAB Accounts**

- The P&C executive committee members have decided to delete Jenny Weal as the authorised signatory in the P&C Bank accounts.

• **MPC Heating**

- Since the MPC heating system arrangements is complete and comfortable this matter is closed out.

• **Information on Nomination, election of councillors and delegates for the new P&C Federation.**

- Tim informed that he had received official communication confirming his unopposed election as the councillor of the North West Sydney electorate of the P&C federation.
- There will be an election for the Delegate nominations as 4 nominations were received for the 2 available positions.
- The NSW Electoral Commission will post the ballot papers to eligible P&C Associations. The completed ballot paper must be placed in the "Ballot Paper Only" envelope and returned in the Reply Paid envelope (provided with the ballot material) so as to be received by the Returning Officer at the NSW Electoral Commission no later 12:00 noon on Thursday 20 November 2014.
- Principal of School is responsible for conducting the election in our P&C.
- The P&C members, Principal and Deputy Principals congratulated Tim on his new position as councillor of the North West Sydney electorate of the P&C federation.

• **Canteen Report:**

On behalf of Heather Stephen reported the profit of \$ 55256 up to 31 July 2014 in the canteen funds. In relation to the proposed upgrade of the canteen facilities, Stephen mentioned that the immediate needs such as the bench top and roller doors will be looked into and rectifications will start at the earliest time possible. Rest of the areas that need to be improved

will be attended at a later stage.

- **Fundraising Update**

- ✓ Gavin mentioned that the Business directory is a good fundraising option with no risk and we should request Rod to proceed further in this direction. This was accepted by the P&C. Jenny Bevan was requested to promote this concept via the newsletter within school community (ex-students, parent and carers) which will be listed by business categories.
- ✓ Fund raising option via the real estate agencies will be followed up.
- ✓ Gavin also updated the P&C that the fund raising committee is engaging with the CTHS Alumni to provide a forum for the Alumni to Network and stay connected with the school. In the longer term this will also be used as a Fundraiser for the school through the Alumni (Donations or sponsorship) - Through P&C (Building Fund) or directly to the school (Library Fund).
- ✓ The art gallery shows fundraising option suggested by Alyse Collins during the P&C executive meeting dated 26 Aug 2014 will also be considered as one of the fundraising option.

### **Upgrading the CTHS library**

Gary mentioned that various experts had looked at possibility of using the available area in a different way and provided a lengthy (draft) proposal. In response, Stephen mentioned that after reviewing what is do able will be done.

### **PRINCIPAL'S REPORT:**

#### **Curriculum and Administration**

- Gary Johnson informed the P&C that Jenny Weal has been promoted to Principal of The Ponds High School which will open in 2015. She will begin organising and setting up the school in Term 3 and her last day at Cherrybrook Technology High School is 19 September. As Gary is absent for the first 5 weeks of Term 4, Jenny Bevan will be relieving principal. The result of this is Brett Clements and Craig Anderson will be relieving Deputy Principals until Gary's return.
- Last weekend the annual executive conference that was held was one of CTHS's best. During the course of the conference the following items were covered:
  - Legal issues.
  - Running an outstanding KLA.
  - The year in review with future directions for 2015 and beyond.
  - The latest educational research, which emerged from the ACER conference.
- The Year 12 trials were completed and reports will be sent home on September 10. The top students, as determined by their reports, will be invited to a special morning tea later this term to celebrate their success.
- Students from our school Year 12 HSC have already had their major works in English, D&T, Multi Media, Textiles and Design and Visual Arts submitted. While student examinations in Drama and LOTE have occurred and Music is rapidly approaching. As we have come to expect there have been some outstanding student works and performances. Our recent senior Art / D&T nights have been well attended as have our HSC Music Nights.
- Year 11 students have now commenced their AP2 examinations.
- At this stage student numbers for next year will be slightly fewer than in 2014. Subject selection is in the final stages of processing and planning for our timetable has commenced.
- Last week we had the school's multicultural day; once again it was a great success with a wonderful assembly and a marvellous lunchtime celebration of the school's multicultural nature.
- Last Night we had the Year 7 & 8 Public speaking finals which were a great success with some wonderful talent on display

- Staffing: Monica Craft has successfully applied for the position of HT HSIE at Baulkham Hills HS and will be leaving our school at the end of term. Her 14 years at the school have greatly enriched Cherrybrook and she will be very sadly missed by students, staff and the community.

**Welfare**

- Year 12 final days –A long letter detailing the school's expectations and the timing and cost of the various events Year 12 students will be involved with in the way of official school functions was sent to parents. Any parent who did not receive a copy of this letter should contact Gary directly.  
Parents are requested to continue to monitor their son or daughter's attendance in Year 12 – as the school is concerned that at this time of year truancy may increase and the HSC focus wane.

**Important dates**

- Year 12 High Achievers MT Monday 15 September
- Year 10&11 Dance evening Tuesday 16 September
- Year 12 – Big day out Wednesday 17 September
- Year 12 graduation Thursday 18 September
- Year 12 formal Friday 29 September
- School holidays begins Saturday 20 September

**Other matters**

- CTHS's new leadership team has been installed and are quickly coming to terms with their new roles.
- The Year 7 & 8 GATs projects were a huge success. The successful students attended a principal's Morning Tea.

**CORRESPONDENCE**

**IN:**

- No significant correspondence was received. Promotional materials that were received will be given to fund the raising committee.

**OUT:**

- Nil

**REPORTS**

**TREASURER'S REPORT:**

Liz presented the account balances as on 25 August, 2014 which is as follows:

	<b>NAB</b>	<b>ST GEORGE</b>	<b>TOTAL</b>
General	\$280.62	\$148,826.34	\$149,106.96
Grounds	\$249.49	\$26,724.87	\$ 26974.36
Building	\$250.15	\$145,126.27	\$145,376.42

Liz mentioned that we had a profit of \$108,604.12 at the end of July (for the period 1/1/14 – 31/7/14).

**GENERAL BUSINESS:**

Stephen thanked all those present for attending the meeting. Meeting closed at 21.15 hours.

**NEXT MEETING:**

To take place in the Conference Room in A Block, on Tuesday 14<sup>th</sup> October 2014 at 8 pm.