



Cherrybrook Technology High School

Parent Portal

A guide to using our Parent Portal to pick up your child's report, check attendance and view your child's timetable.

Parents will need to:

- Receive a letter from the school, with their registration URL and personal access key. This letter will be sent to the email address registered with the student's enrolment details.
- Register online, and then enter their private access key.

Once you have gone to the registration page, created your account and entered your private access key your log in page will look similar to the following:

The screenshot shows the parent portal interface. At the top left is the school logo and name. Below it is a 'Dashboard' link. The main heading says 'Welcome - Select the student you'd like to view below'. A sub-heading says 'Welcome to the CTHS portal.' Below that is a paragraph: 'Each of your students that attend Cherrybrook Technology High School will be shown below. Simply select which student you'd like to review by clicking on their photo. You can always change the student you're reviewing by using the My Students link at the top of each page.' There are two circular student photos, labeled 'year 10' and 'year 11'. An arrow points to the 'year 11' photo with the instruction '3. Click on the picture of the student whose information you would like to access'. To the right is a 'Student/Family Access Key' section with a text input field and a 'Submit' button. An arrow points to the input field with the instruction '1. After you have created your portal account you will need to enter the access key here, (which is contained in the notification email)'. At the bottom left, there is a footer: 'The Cherrybrook Technology High School Student and Parent Portal is powered by Sentra. http://www.sentra.com.au/'. At the bottom right is the 'sentra education' logo.

Then:

The screenshot shows the parent portal dashboard. At the top left is the school logo and name. Below it is a 'Dashboard' link with a dropdown arrow. A red arrow points to the 'Dashboard' link with the instruction 'Click on the word dashboard to access timetable, attendance and reports'. Below the 'Dashboard' link are two more links: 'Dashboard' and 'Classes' with a dropdown arrow. The rest of the page is blank.



Reporting ▾

Published Reports

Published reports

Reporting Period Name
Semester 1, 2014 Stage 4 ←

Clicking here will open the report using your browser's pdf helper/viewer. If your pdf viewer is turned off in your browser you will need to either turn it on (e.g. in 'Add-ons' in Mozilla, 'Manage Add-Ons' in Internet Explorer) or right click on the link and save as. This will save the pdf to the place you have designated on your computer. From there you can open the file using a PDF viewer.

Please bookmark the URL for the parent portal in your browser.

There is a link to the Parent Portal from the website under "Information".

Reports will be archived in the parent portal and parents will have access to all reports as long as the student is enrolled at CTHS.